



FEDERAL UNIVERSITY OF PELOTAS

Dean of Research, Graduate Studies and Innovation

Eliseu Maciel Agronomy School

Graduate Program in Food Science and Technology

PUBLIC NOTICE NO. 104/2020

CALL FOR APPLICATIONS FOR REGULAR FOREIGN STUDENTS

MASTER'S AND DOCTORATE DEGREES

The Federal University of Pelotas, following the *Stricto Sensu* Regulations of the Dean of Research, Graduate Studies and Innovation and the Coordination of the Graduate Program in Food Science and Technology (PPGCTA), discloses to the public the selection process for foreign candidates for the said Program, under the terms established in this Notice.

1. ADDRESS

Universidade Federal de Pelotas

Campus Capão do Leão

Faculdade de Agronomia Eliseu Maciel

Departamento de Ciência e Tecnologia Agroindustrial

Programa de Pós-Graduação em Ciência e Tecnologia Agroindustrial

Tel. +55 53 3275-7284

E-mail: selecao.ppgctaufpel@gmail.com

<http://www.dctaufpel.com.br/ppgcta/site/content/home/>

2. REQUIREMENTS REGARDING CANDIDATES' ACADEMIC BACKGROUND:

The selection process for admission to the Master's program is open to professionals who have graduated from a university program with a minimum curricular load of 2400 hours (two thousand and four hundred hours) and that include courses related to Science, Technology, and/or Agroindustrial and/or Food Engineering.

Professionals who meet the requirements (item 3) and have completed a Master's or Doctorate program that includes courses and/or research work emphasizing Science and/or Technology and/or Engineering, Agroindustrial and/or Food contents can apply to the selection process for admission to the doctorate program.

3.DOCUMENTATION REQUIRED FOR APPLICATION:

Documents will be accepted in Portuguese, Spanish, English, or French.

3.1. REQUIRED DOCUMENTS – MASTER'S DEGREE PROGRAM:

3.1.1 Application form available at:

<http://www2.ufpel.edu.br/faem/dcta/ppgcta/site/content/download/>

3.1.2. *Curriculum vitae*

3.1.3. Bachelor degree certificate (digital copy);

3.1.4. Official transcripts (digital copy);

3.1.5. Passport (digital copy).

3.2. REQUIRED DOCUMENTS – DOCTORATE PROGRAM:

3.2.1 Application form available at:

<http://www2.ufpel.edu.br/faem/dcta/ppgcta/site/content/download/>

3.2.2. *Curriculum vitae*

3.2.3. Bachelor degree certificate (digital copy);

3.2.4. Masters certificate (digital copy);

3.2.5. Undergraduate transcripts (digital copy);

3.2.6. Masters transcripts (digital copy);

3.2.7. Passaporte (digital copy).

4. APPLICATION

4.1 The documents required for application (in PDF file format) must be submitted exclusively by e-mail to selecao.ppgctaufpel@gmail.com.

4.2 In the registration form, available at <http://www2.ufpel.edu.br/faem/dcta/ppgcta/site/content/download/>, candidates must choose one of the research lines: Science and Technology of Fruits and Vegetables, Science and Technology of Grains, or Food Microbiology.

4.3 No candidate will be allowed to participate in any stage of the selection process if the documentation required for application is pending.

4.4 Should any further information be necessary, please contact secretaria.ppgcta@gmail.com

5. ADMSSION PROCESS

In evaluating candidates' applications, the Examining Committee will consider the following:

5.1. Curriculum vitae (4.0 points) The curriculum vitae analysis will be carried according to the items and scores presented in the attached worksheet. Published articles will be classified according to the Qualis-CAPES scientific production system in the Food Science area. The conversion of the points obtained into a grade in the evaluation of the Curriculum vitae per candidate will be calculated according to the highest and lowest number of points obtained by the candidates, as follows: $\text{Grade} = 7 + 3 \cdot \frac{(\text{Points obtained by the candidate} - \text{lowest score obtained by the candidates})}{(\text{Highest score obtained by the candidates} - \text{lowest score obtained by the candidates})}$. The comparison

of the candidates' scores will be made within the chosen line of research.

5.2 Oral evaluation (6.0 points): Technical and scientific knowledge in the field of Food Science and Technology (5.0 points); argumentative capacity (1.0 point); logical reasoning (1.0 point); consistency (1.0 point); clarity (1.0 point); and objective in oral expression (1.0 point).

Classification:

a) Curriculum: 4.0 points.

b) Oral evaluation: 6.0 points.

c) Candidates obtaining a final average equal to or greater than 7.0 will be considered to earn a passing grade.

Once the selection process is closed, the Commission will send the PPGCTA Board a list of the approved candidates by line of research and in descending order of classification for appreciation and approval.

6. ADMISSION PROCESS SCHEDULE

STAGES	PERIOD
APPLICATION PERIOD	Continuous flow
CURRICULUM VITAE ANALYSIS AND ORAL EVALUATION	Up to 45 days after receiving the documentation by email: selection.ppgctaufpel@gmail.com
DISCLOSURE OF RESULTS	Results will be published on the website of PPGCTA and sent to candidates' email addresses up to 30 days after the oral evaluation.
DEADLINE TO MANIFEST INTEREST IN THE SEAT	Candidates must respond within ten (10) working days to the Selection Committee's message by writing to selecao.ppgctaufpel@gmail.com

7. NUMBER OF SEATS

Total: 12 seats for the Master's degree and 12 seats for the Doctorate degree programs. According to Resolution 005/2017 (CONSUN/UFPel), 25% of the seats will be reserved for black, quilombola, indigenous, or disabled people. The seats are distributed as follows:

1. Three regular seats for the master's degree and three regular seats for the doctorate program, one affirmative action seat for the master's degree and one affirmative action seat for the doctorate program in the line of research with emphasis on Grain Science and Technology.
 2. Three regular seats for the master's degree and three regular seats for the doctorate program, one affirmative action seat for the master's degree and one affirmative action seat for the doctorate program in the line of research with emphasis on Science and Technology of Fruits and Vegetables.
 3. Three regular seats for the master's degree and three regular seats for the doctorate program, one affirmative action seat for the master's degree and one affirmative action seat for the doctorate program in the line of research with emphasis on Food Microbiology.
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1. Black, *quilombola*, indigenous, and disabled candidates will compete for both the reserved and regular seats (broad competition), according to their classification in the selection process.
 2. Among the seats reserved for affirmative actions under this notice, the following proportion shall be respected for distribution purposes: fifty percent (50%) for black and quilombola candidates, twenty-five percent (25%) for indigenous candidates; twenty-five percent (25%) for disabled applicants.
 3. In case of an insufficient number of candidates in each category, the remaining seats will be distributed among the other affirmative action candidates in order of classification.
 4. In the event that there are no black, *quilombola*, indigenous, or disabled candidates approved in sufficient number to occupy the reserved seats, the remaining seats will be reverted to regular seats (broad competition) and will be filled by the other approved candidates according to the classification order.

These 12 master's and doctoral seats will not influence the number of PPGCTA seats in the annual selections.

8. APPEALS

The Board of the Graduate Program in Food Science and Technology will carry the appeals by taking into account the application of the criteria outlined in this Public Notice. In addition, the applicant's access to information and documents produced by them will be considered and, demonstrated the need and justified the interest, by any other candidate, in all stages of the admission process.

The deadline for appeals is 72 hours after the publication of the results.

9. FINAL DISPOSITIONS

9.1. The PPGCTA does not guarantee the granting of scholarships. The availability of scholarships depends on the Funding Agencies and will be distributed according to the criteria established by them and by the PPGCTA Scholarship Committee.

9.2. Applying to the selection process implies full acceptance of all terms issued in this Notice.

9.3. Should any issue arise that has not been provided for in this Notice, it will follow the Regulation of the Stricto Sensu Programs of the Dean of Research and Graduate Studies and UFPEL General Regulation.

Pelotas, 15 de outubro de 2020.

Elessandra da Rosa Zavareze

COORDENADORA DO PROGRAMA

De acordo:

Flávio Fernando Demarco

PRÓ-REITOR DE PESQUISA, PÓS-GRADUAÇÃO E INOVAÇÃO DA
UFPEL

Pedro Curi Hallal

REITOR DA UFPEL